

## **Food Security Working Group Terms of Reference**

### **Mission and Vision**

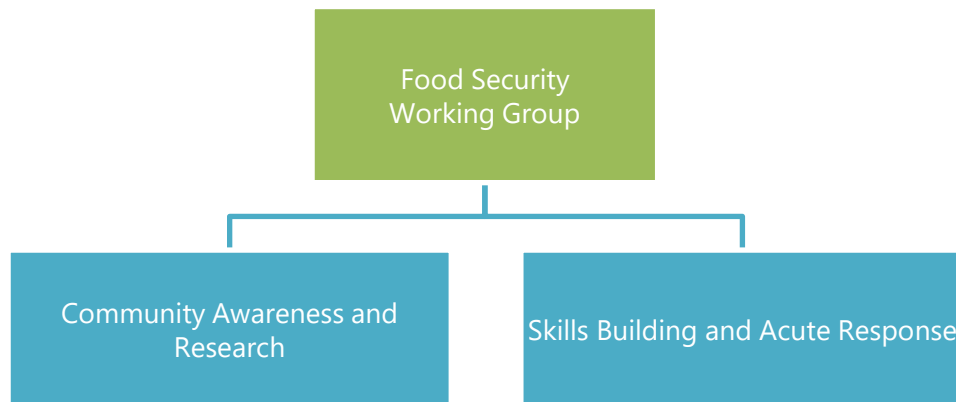
The Food Security Working Group provides an opportunity and a forum for collaboration, knowledge exchange, awareness-raising, advocacy, and actions that will contribute to food security.

Our vision is that all residents of Hastings and Prince Edward counties will be food secure.

### **Definition of Food Security**

Food security exists when all people, at all times, have physical and economic access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life.<sup>1</sup>

### **Structure & Hierarchy**



### **Goals and Workplan**

Goals and workplans for each subgroup of the Working Group will be determined by the subgroup members on an annual basis, and recorded using a common dashboard template.

### **Decision Making Process**

The Working Group will strive for consensus. Consensus is defined as being able to live with, accept, and support a decision, when there is not total agreement.

If consensus cannot be reached, a majority vote will be taken. Any decision made by the Working Group is not binding on any organization which is a member.

### **Meetings**

---

<sup>1</sup> Agriculture and Agri-Food Canada. Canada's Action Plan for Food Security; 1998.

Meetings will normally be held monthly on the first Monday of each month, 9:30 – 11:00am. Meetings will be called by the chair designated for the upcoming meeting (incoming chair).

Meeting location will be determined by the incoming chair. Since meeting location provides a natural opportunity for learning about member organizations, geographical differences, etc., meeting locations will vary, at the discretion of the incoming chair and Working Group members.

### **Membership**

Membership is comprised of individuals who support the goal of working toward food security for all in Hastings and Prince Edward counties. Membership is open at any time.

Members commit to attending meetings and participating in the actions and activities of the working group.

### **Review of Terms of Reference**

These terms of reference shall be reviewed and approved annually.

V1.2

Original: 27 February, 2017

Revised: June 5, 2017

Strategic Objective and Goals	Lead	Target Date	Status	Operational Tactics (Action Steps)
<i>Your strategic objective/direction goes here:</i>				
<i>Goals to achieve this strategic objective go here</i>	<i>Who is responsible (e.g. agency, person, external resources)</i>	<i>When should you be starting or finishing it</i>	<i>Colour code this so you know if you're on track</i>	<i>This forms part of the operations plan – what tactics are you using to meet the goal – how are you going about the work?</i>
<b>A. Community Awareness and Research</b>				
<b>Objective:</b>				
1.				
2.				
3.				
<b>B. Skills Building and Acute Response</b>				
<b>Objective:</b>				
1.				
2.				
3.				

Status Legend	
■	On Track
■	Needs Attention
■	Off Track
■	Completed